

Terms and Conditions

All new pupils are eligible for a 2 week free trial before signing up to classes. Parents / guardians must complete and sign a registration form on joining the School.

Fees and payment

Invoices are emailed out at the start of each term and should be paid within 30 days. Parents may choose to pay in instalments as long as fees are fully paid up by the last day of term. A 10% surcharge will be added to any outstanding fees if not paid by the end of term. No refunds will be given for classes missed except in exceptional circumstances, for example long-term injury.

Giving notice

A half term's notice is required if a pupil wishes to stop a class, or a half term's fees paid in lieu.

Physical contact in class

Due to the nature of dance, teachers may have to have physical contact with pupils in order to correctly position a pupil's body. This will always be done in a professional way. If you would rather you child not be touched please inform the Principal in writing.

Photography / recording

Teachers may make use of photography and recording in class to aid with teaching or to allow pupils to practice at home.

Photos or clips from class or on exam days may be posted on the school website or social media pages.

When invited to class, parents may photograph or record provided that everyone present is in agreement and nothing is posted on social media sites.

Any parent / guardian who does not permit the use of photography / recording as above must put this in writing to the Principal.

Contacting us

Parents should contact the School by email (<u>info@southwestdance.co.uk</u> for general enquiries or <u>sarah@southwestdance.co.uk</u> to contact the Principal) or phone (01458 850263) if they have questions or concerns. Please do not discuss things with teachers at the start or end of classes as this takes up valuable lesson time.

Attending classes elsewhere

It is not permitted to attend classes at any other dance schools without prior permission of the Principal.

By signing the registration form, parents / guardians agree to abide by the above terms and conditions.